

KARACHI UNIVERSITY BUSINESS SCHOOL

UNIVERSITY OF KARACHI

MBA – IV

Course Title : Banking Operations & Management

Course Number : BA (M) 682

Credit Hours : 03

COURSE OBJECTIVES:

The Course aims at providing basic understanding about the practices in banking operations and management in modern economies.

COURSE METHODOLOGY:

The course will be conducted through lectures / discussion, article session, case studies and a term project.

COURSE CONTENTS:

The course will cover the following broad areas:

1. Formation of a banking company in Pakistan: Legal & other requirements.
2. Commercial Banking: Functions and Source of Funds in relation to legal, economic and social factors involved.
3. (Articles Presentation)
4. Banker Customer Relationship – Bankers Duty to Secrecy.
5. KYC and Customers Accounts: Individual, Institutional and Corporate.
6. (Articles Presentations)
7. Negotiable and other instruments: Promissory Notes, Bill of Exchange, Cheques, Receipts, Bonds, Coupons, Dividend Warrants, Letters of Credit and Travelers Cheques etc.
8. Payment and Collection of Cheques. Clearing and Transfers Systems
9. Control of Credit.
10. (Articles Presentations)
11. Principles and Forms of Bank Lending
12. Securities for Banker's Advances
13. Interest – free Banking
14. Electronic Banking: Pros & Cons
15. Management Structure of Banking Companies in Pakistan
16. Policy, Planning & Regulatory Controls in Banking

17. Concepts of Good Corporate Governance in Banks.

SUGEGESTED READING:

1. Practice & L aw of bank

